

**Program:**

Mayor & Council

City Hall

Building Rentals

**Applicable Departments:**

- 111 – Mayor & Council
- 112 – Municipal Elections

- 121 – Administrator’s Office
- 122 – City Clerk’s Office
- 124 – Human Resources
- 125 – Building & Grounds Mtnc.
- 131 – Finance & Administration
- 134 – Information Technology

- 152 – Rentals

**Program Description:**

Operating the office of the Mayor and Council, as well as the advertising, promotion and travel of the seven members of Council, including election costs during an election year.

Operating costs of City Hall, including administration, City Hall reception, janitorial, maintenance and utility costs. City Hall handles the financial & administrative functions of the City, including: customer service, taxation, financial management, accounting, budgets, records management, licensing and provincial offences. City Hall provides the human resources services for the City, including the delivery of health & safety programs and monitoring the WSIB program. City Hall also provides support for the City’s information technology infrastructure.

Rental revenues and costs related to various rental properties owned by the City.